



## **LCF Business Continuity Statement: Covid-19**

Keeping our farm users, staff and animals safe and secure at Larkrise Community Farm during Covid-19 is a priority at this time for Larkrise Community Farm. We are ensuring regular virtual contact and communication with farm users, parents/carers and furloughed staff while we work on ways to get the Farm back up and running as soon as we are able.

You may have used Larkrise Community Farm already, or you may be new to us and what we offer. If you are considering how we plan to re-open safely and appropriately in light of the pandemic and gradual lifting of parts of the lockdown, please know that Larkrise Community Farm has comprehensive plans in place to ensure we can offer our provision as safely as possible in the current situation.

Our Coronavirus Business Continuity Statement is in place to outline as follows:

1. Re-opening our usual - but Covid-19 adapted - service provision to farm users and our staff.
2. Delivering tailored home learning or support packages to farm users where required and where wanted.
3. Ensuring everyone at the Farm is as protected as possible from Covid-19 and at minimal risk of infection; this includes all staff being certified in Covid-19 Prevention and Infection Control via an accredited training body.
4. Processing invoices and payments in a timely and effective manner.
5. Keeping our farm users, parents/carers, staff, customers and friends of Larkrise Community Farm updated and involved with the current status of the Farm.

In order to deliver the above and to keep everyone at the Farm safe, since March we have put in place a range of measures including:

- \* We closed the farm to the public.
- \* We suspended our popular Farm Club.
- \* We suspended our RDA & EAL activities.
- \* We suspended all non-essential face to face meetings at the farm.
- \* We suspended external, off-site face to face visits.
- \* We mothballed the farm for the peak of the Covid-19 so all of our valued farm users could isolate or shield.
- \* We put into place a home learning and home support package for those who wanted it.
- \* We furloughed those staff who were eligible and asked staff who could work at home, to do so.
- \* We stepped up our hygiene immediately in response to the virus hitting UK shores and implemented a range of internal measures to protect everyone at the farm.
- \* We keep our staff informed of actions we are taking to keep us safe and protected from infection.
- \* We follow government guidelines on hygiene and social distancing at all times for maximum safety and protection and will continue to do so for the course of the virus.
- \* We have sustainable plans for our finances to ensure the viability of the farm in the event of a prolonged low-income period.

We would like to thank all of you for your continued support at this time and we are here for you if you need us, we are just an email or phone call away.